

ABSENCE FROM PROPERTY FORM



Tenant Details

Name:		
Address:		
Postcode:	Contact No. (Home):	(Mobile):

Please provide copy of airline tickets: Yes No

Date of Departure:
Date of Expected Return:
Reason:
Destination (Address & Telephone):
Rent Payment Arrangements:

Name of Property Caretaker:		
Relationship to you:		
Address:		
Postcode:	Contact No: (Home)	(Mobile):

Tenant Signature:	Housing Manager Signature:
Recommendation: Senior Housing Manager	Approval: Housing Services Coordinator Signature
Date:...../...../.....	Date:...../...../.....

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