

kick start your career

Are you looking to re-enter the workforce?
Have you just finished school and not sure what to do next?



Exciting opportunity to kick start your career!

Why not work at Evolve Housing **2 days per week** (14hrs) and study at the same time?

We have a fantastic opportunity to work and learn! We offer a **26 week program** starting in **February** which combines working in all areas of the business whilst completing a qualification.

Applications close 5pm Friday 7th February

THIS OPPORTUNITY IS AVAILABLE TO ALL EVOLVE HOUSING RESIDENTS/HOUSEHOLD MEMBERS



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You will study a **Certificate III in Business** at ARC Training Parramatta 2 days per week (10hrs per week) from February until June. The course combines the following units:

- Apply knowledge of WHS Legislation
- Organise personal work priorities and development
- Contribute to effective workplace relationships
- Promote innovation in a team environment
- Contribute to team effectiveness
- Use Business technology
- Organise workplace information
- Design and produce digital text documents
- Design and produce spread sheets
- Utilise a knowledge management system
- Deliver and monitor a service to customers
- Process customer complaints

You will need to be:

- Able to travel to Parramatta for work and study 4 days per week. You may be eligible for financial assistance with transport to Parramatta
- Motivated and ready to succeed

If this sounds like the right opportunity for you, please email jobs@evolvehousing.com.au explaining why you are interested.

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